

TOWN OF GROVELAND

COUNCIL ON AGING

2016 JUL -6 PM 3: 31

BOARD OF DIRECTORS MEETING MINUTES 04/20/2016

IN ATTENDANCE: COA Director Lynne Stanton, Dot DiChiara, Laurel Puchalski

TOWN CLERK
RECEIVED/POSTED

Guests: Anita Wright (consultant), Ann Fredericks, Shirley Peckham

Absent: Ron Mertens, Carl Much, Frank Sadowski

CALL TO ORDER Meeting called to order at 9:40 a.m. on a motion by L. Puchalski, seconded by D. Chiara

QUORUM was not met: No votes taken at meeting

MINUTES of last meeting were reviewed.

TREASURER'S REPORT was reviewed.

DIRECTOR'S REPORT

Director L. Stanton gave her Director's report. (see attached)

SENIOR CENTER INITIATIVE

- A. Wright reported results of Building Committee meeting of 3/17.
- Discussion was held regarding tours of other Senior Centers, touring template and questions / considerations to be addressed during visits.
- A. Wright will create an outline for the timeline for action steps for next meeting.
- Questions from guests were answered.

NEXT MEETING: May 18, 2016, 9:30 a.m., Public Safety Building Conference room

Adjourned: 11:05 a.m. on motion made by L. Puchalski, seconded by D.DiChiara and unanimously voted.

RESPECTFULLY SUBMITTED BY Laurel Puchalski

Groveland Council On Aging
Director's Report
April 20, 2016

Old Business

- ☞ **Volunteer Appreciation Brunch**—Thursday, April 7 (10:30 – 12:00) was very well attended. Ron Mertens gave a perfect short/sweet summary of the Senior Center Initiative. Gift cards from DeLeo's.
- ☞ **Charlie Cards**—Held on April 19 with West Newbury COA and reps from Sen. Tarr's office. Event was very well attended. We completed 48 apps/photos.
- ☞ **MVRTA Van** Van was hit in Town Hall parking lot by a senior woman on April 11. Witness info obtained by our driver. No damage.
- ☞ **AARP Tax Prep** All appointments filled for 2016. 60 elders served.
- ☞ **Town Meeting Warrant Article** An article is being included in the April 25 meeting warrant changing our Donation Account to a Revolving Account. Maximum spending limit will be \$10,000 - a random cap so that we don't place the amount too low and be unable to spend. Old line item numbers will remain the same.

New Business

- ☞ **Return to meeting location at Public Safety Bldg/Conference Room** OK for May. New dispatch space is complete.
- ☞ **Elders** One serious issue being resolved with the Groveland PD. It does take a village.
- ☞ **Staff** Nisha was out sick for a few days at the end of March.
- ☞ **FY16 Budget** On track. See Treasurer's Report.
- ☞ **FY17 Budget** Never received request from Finance Committee for annual budget review. I maintained \$6,600 expense line. 2% pay increase is listed on town's annual meeting warrant.
- ☞ **New Senior Center** I sent out my "Senior Center Summary" (electronically + snail mail) a few weeks ago. Discussion. In addition, Valerie & John Osborne will be joining me on a senior center tour. We'll be doing Tuesdays (following their visitors + trip to the UK in May). Kim Jackson will skip that piece. Anticipating seeing two centers per trip day. Valerie and I will work on additional questions to ask center directors, beyond the original queries outlined in the "Senior Center Summary." Laurel Puchalski also suggested, in chatting w/ Valerie, a survey of possible wants and needs (in a senior center) be sent out to seniors in town. Great idea. We did one in 2008. Will share that document and update. Advisor Anita's + Building Committee's progress. Discussion.

Coming Events

- ☞ **Annual Town Meeting**—Mon., April 25 at the Bagnall School. Town elections Mon., May 2.
- ☞ **Social Hour at the COA**—Next date: Thurs., May 5 - 10:30am
- ☞ **May Van Trips**—(Mon.) May 9 Essex Ride + Agawam Diner—(Thurs.) May 19 Mitch's Mystery Ride—(Tues.) May 24 JFK Library
- ☞ **Men's Breakfast**—Tues., May 10—"Iceland" w/ John (possible Valerie, too) Osborne.
- ☞ **SHINE (Serving the Health Insurance Needs of Everyone – on Medicare) Recertification Exam** Submission due May 10 at Elder Services of the Merrimack Valley and recap with regional SHINE coordinator
- ☞ **Birthday Bash**—None in May. COA Senior Day in lieu of.
- ☞ **COA Senior Day**—Thurs., May 12 from 9am – 2pm. Davis Bates (storyteller/musician) will perform at 12:30. Fee funded by Groveland Cultural Council. All ages welcome.
- ☞ **Ladies Tea**—Thurs., May 26 at 12:30pm. Gus Reusch on "Whittier and the Women in His Life"
- ☞ **Hearing Screening**—Tues., May 31 from 9-11am with Heidi Anderson from Digital Hearing

Next COA Board Meeting:

Date: May 18 Time: 9:30am

Police Safety Building – Conference Room

